

BID BULLETIN NO. 2
For LBP-HOBAC-ITB-GS-20180712-01

PROJECT : One (1) Lot Supply and Delivery of Six (6) Units Rotating Brochure & Magazine Holder and Twenty Seven (27) Units Brochure Rack at LANDBANK Provincial Lending Centers

IMPLEMENTOR : Procurement Department

DATE : **September 12, 2018**

This Bid Bulletin is issued to modify, amend or clarify items in the Bid Documents. This shall form an integral part of the Bid Documents.

The modifications, amendments or clarifications are as follows:

- The specifications and other requirements (Annex A), Section VII (Specifications) & Checklist of the Bidding Documents (Item 6) have been revised. Please see attached revised Annex A-1 to A-4 and the revised specific sections of the Bidding Documents.
- The deadline of submission and the schedule of opening of eligibility/technical and financial documents/proposals for the above project is re-scheduled to **September 20, 2018, 11:00 A.M.** at the Procurement Department, 25th Floor, LANDBANK Plaza Building, 1598 M. H. Del Pilar corner Dr. Quintos Streets, Malate, Manila.


ALWIN I. REYES, CSSP
Assistant Vice President
Head, Procurement Department and
HOBAC Secretariat

Specifications

Item No.	Specification	Statement of Compliance
		<p>Bidders must state below either “Comply” or “Not Comply” against each of the individual parameters of each specification.</p> <p>Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of ITB Clause 3.1(a)(ii) and/or GCC Clause 2.1(a)(ii)</p>
1 2	<p>One (1) Lot Supply and Delivery of the following at LANDBANK Provincial Lending Centers</p> <p>6 units - Rotating Brochure & Magazine Holder</p> <p>27 units - Brochure Rack</p> <p>Specifications and other requirements per attached Revised Annexes A-1 and A-4.</p> <p>The following documents shall be submitted inside the eligibility/technical envelope:</p> <ul style="list-style-type: none"> ➤ Clear copy of brochures or any other documents indicating the description and complete specifications of the offered rotating brochure and magazine holder, and brochure rack inside the eligibility/technical envelope 	<p>Please state here either “Comply” or “Not Comply”</p>

	The winning bidder must affix a sticker/tag/label with company name and after-sales contact numbers or equivalent form of marking on each of the rotating brochure & magazine holder and brochure rack.	
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Conforme:

Name of Bidder

Signature over Printed Name of
Authorized Representative

Position

Checklist of Bidding Documents for Procurement of Goods and Services

Documents should be arranged as per this Checklist. Kindly provide folders or guides, dividers and ear tags with appropriate labels.

The Technical Component (First Envelope) shall contain the following:

1. Duly notarized Secretary's Certificate attesting that the signatory is the duly authorized representative of the prospective bidder, and granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the prospective bidder in the bidding, if the prospective bidder is a corporation, partnership, cooperative, or joint venture (sample form - Form No.7).
2. Duly notarized Omnibus sworn statement (sample form - Form No.6).
3. Eligibility requirements

- **Legal Document**

3.a PhilGEPS Certificate of Registration (Platinum Membership). All documents enumerated in its Annex A must be updated; or

3.b Class "A" eligibility documents as follows:

- Registration Certificate from SEC, Department of Trade and Industry (DTI) for Sole Proprietorship, or CDA for Cooperatives, or any proof of such registration as stated in the Bidding Documents;
- Valid and current mayor's permit issued by the city or municipality where the principal place of business of the prospective bidder is located; and
- Tax Clearance per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR.

- **Technical / Financial Documents**

3.c Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the PBDs prescribed by the GPPB. (sample form - Form No. 3). The duly signed form shall still be submitted even if the bidder has no on-going contract.

3.d Statement of the prospective bidder identifying its single largest completed contract similar to the contract to be bid, equivalent to at least fifty percent (50%) of the ABC supported with contract/purchase order, end-user's acceptance or official receipt(s) issued for the contract, within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the PBDs prescribed by the GPPB. (sample form - Form No. 4).

- 3.e The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.
- 3.f The prospective bidder's computation for its Net Financial Contracting Capacity (sample form - Form No. 5).
- 3.g Valid joint venture agreement (JVA), in case the joint venture is already in existence. In the absence of a JVA, duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful shall be included in the bid. Failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security. Each partner of the joint venture shall submit the legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance.
- 3.h Clear copy of brochure or any other documents indicating the description and complete specifications of the offered rotating brochure and magazine holder and brochure rack.
4. Bid security in the prescribed form, amount and validity period (ITB Clause 18.1 of the Bid Data Sheet);
5. Schedule VI - Schedule of Requirements with signature of bidder's authorized representative.
6. **Revised Section VII - Specifications with response on compliance and signature of bidder's authorized representative.**
7. Post-Qualification Documents – (Non-submission of these documents during the bid opening shall not be a ground for the disqualification of the bidder):
 - 7.a Business Tax Returns per Revenue Regulations 3-2005 (BIR No. 2550 Q) VAT or Percentage Tax Returns for the last two (2) quarters filed manually or through the BIR Electronic Filing and Payment System (EFPS);
 - 7.b Income Tax Return for 2017 filed manually or through BIR EFPS.

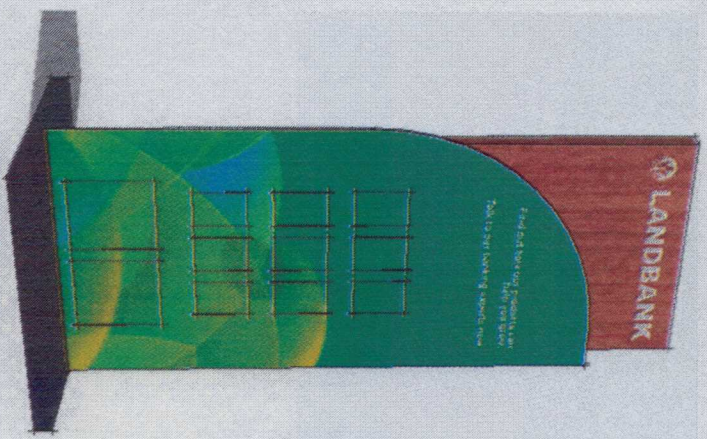
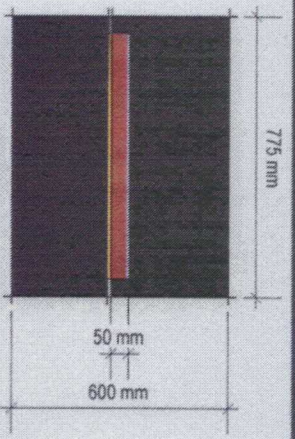
The Financial Component (Second Envelope) shall contain the following:

1. Duly filled out Bid Form signed by the bidder's authorized representative (sample form - Form No.1)
 2. Duly filled out Schedule of Prices signed by the bidder's authorized representative (sample form - Form No.2)
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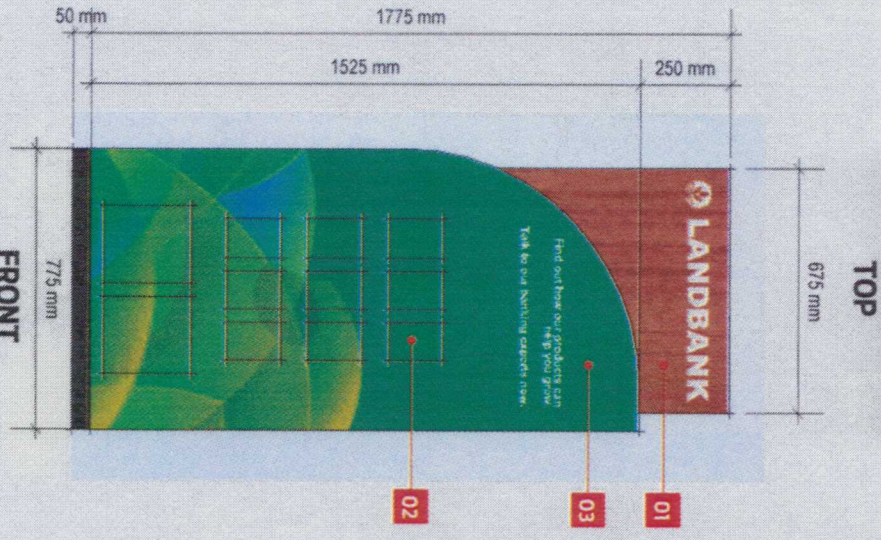
NOTES:

- WRITTEN DIMENSIONS ON THESE DRAWINGS SHALL HAVE PRECEDENCE OVER SCALED DIMENSIONS.
- CONTRACTOR/SUPPLIER SHALL VERIFY AND BE RESPONSIBLE FOR ALL DIMENSIONS AND CONDITIONS OF THE JOB.
- PMED MUST BE NOTIFIED IMMEDIATELY OF ANY VARIATIONS FROM THE DIMENSIONS AND CONDITIONS SHOWN IN THESE DRAWINGS.
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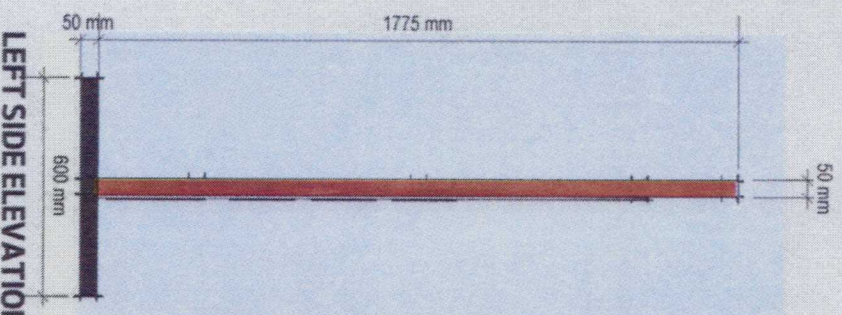
CLASS D



PERSPECTIVE



FRONT



LEFT SIDE ELEVATION

SPECIFICATIONS:

- 01 - ALUMINUM COMPOSITE PANEL (ACP) CLADDING WITH WOODEN DESIGN LAMINATE
- 02 - SELF ADHESIVE DECORATIVE VINYL #133
- 03 - ACRYLIC BROCHURE (4.25"x6") AND MAGAZINE HOLDER (8.5"x8.8") - CLEAR 3mm ACRYLIC (REFER TO DETAILED DRAWING BELOW)
- 04 - STICKER: WHITE AVERY 499-016 ON 2' ALUMINUM PUBLICATION
- 05 - SUPPLIERS SHALL PROVIDE A MOCK-UP FOR REVIEW AND APPROVAL OF CAD AND PAGED PRIOR TO FABRICATION
- 06 - COMPUTER CUT OUT FOR THE LANDBANK LOGO (MANUAL PRODUCTION CUTTING IS UNACCEPTABLE AND SHALL NOT BE ALLOWED)
- NOTE: ALISO KIT (CONSISTING OF THE STANDARD DESIGN FOR SIGNAGE AND LOGO/LOGO TYPE ILLUSTRATION IN HARD AND SOFT COPIES) WILL BE PROVIDED BY CAD TO SUPPLIER TO WHICH THEY SHOULD FAITHFULLY ADHERE
- 06 - LAYERED PILES OF ARTWORK FOR PRINTING WILL BE PROVIDED BY LANDBANK TO THE SUPPLIER
- 07 - SUPPLIER SHALL PROVIDE A WARRANTY FOR FULL THREE (3) YEARS ON THE WHITE AVERY 499-016 ADHESIVENESS AND DURABILITY AND THREE (3) YEARS WARRANTY AGAINST ANY DEFECT IN PRODUCT AND WORKMANSHIP
- 08 - FINAL STICKER APPLICATION SHOULD NOT HAVE ANY VISIBLE AIR POCKETS OR BUBBLE



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 1598 M.H. DEL PILAR ST., CORNER DR. QUINTOS ST., MALATE MANILA

BROCHURE RACK

TITLE:

RECOMMENDING APPROVAL:
 ALEXANDER S. LAZARO
 HEAD, PMED

DESIGN: TSUJIMED
 DRAWN: JON
 DATE: SEPT. 4, 2018
 CHECKED: [Signature]
 DATE:

SHEET NO:
BR
1 OF 2

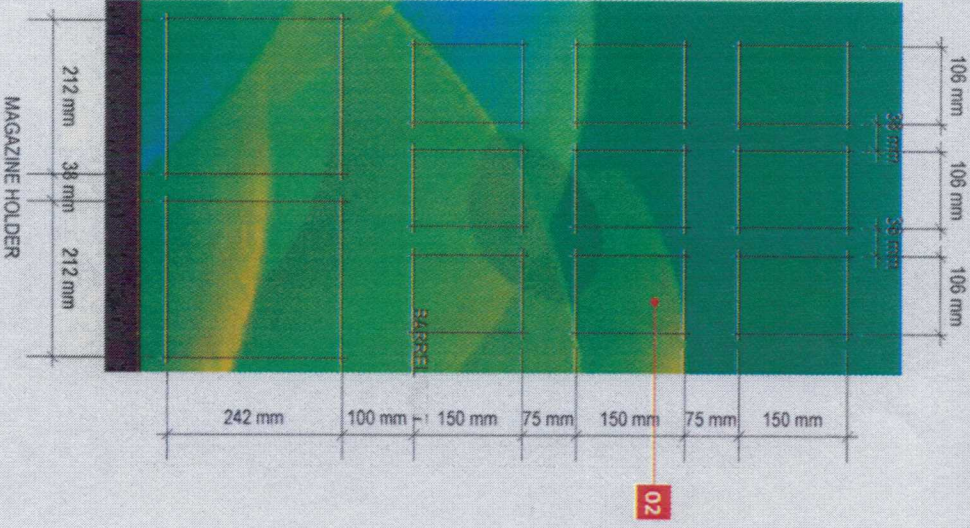
REV. 1(09-04-2018)

REVISED Annex A-1

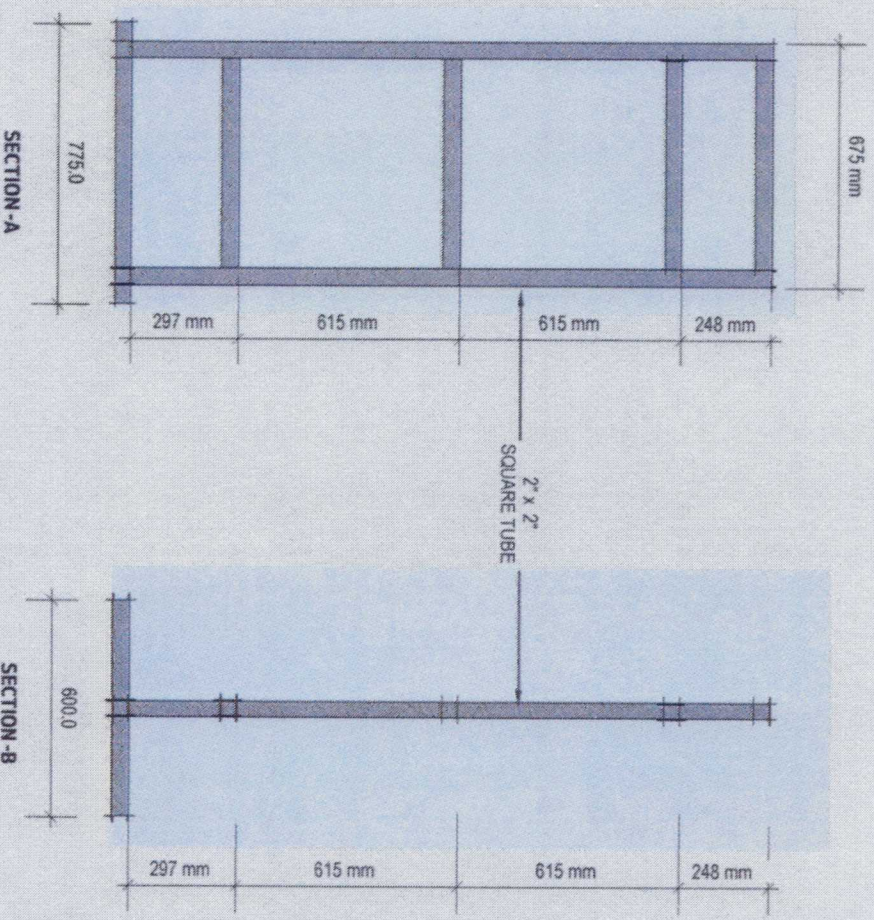
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CLASS D



BLOW-UP



FRAMING DETAIL

REV. 1(09-04-2018)



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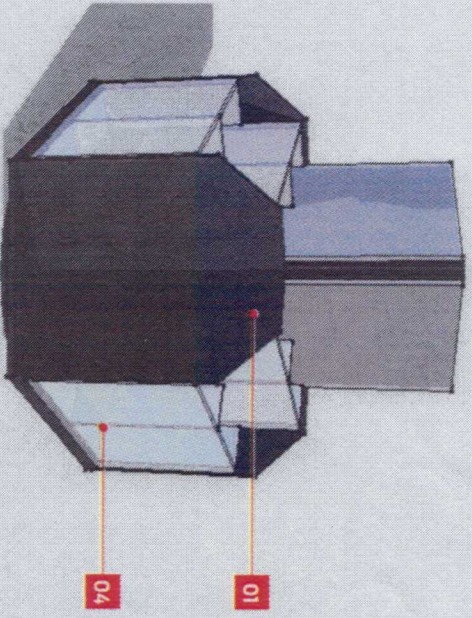
TITLE:	BROCHURE RACK	RECOMMENDING APPROVAL:	DESIGN:	TSU-PMED	SHEET NO.:
	LANDBANK STANDARD DETAILS & SPECIFICATIONS	ALEXANDER S. AZARO HEAD, PMED	DRAWN:	JOV	BR
			DATE:	SEPT. 4, 2018	10F2
			CHECKED:		
			DATE:		

REVISED AMEY A-2

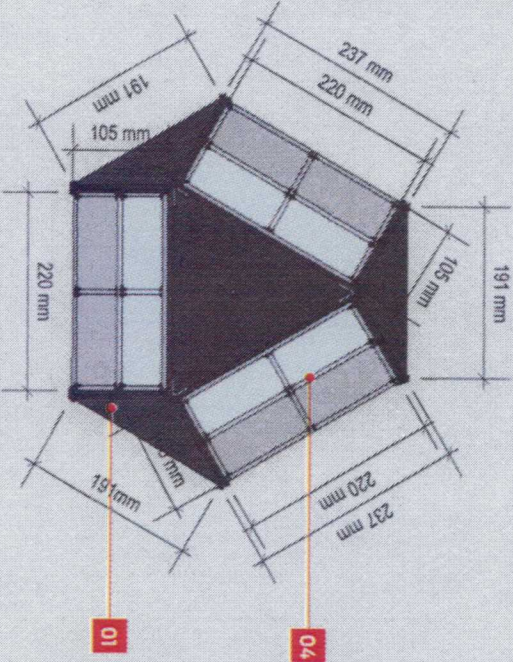
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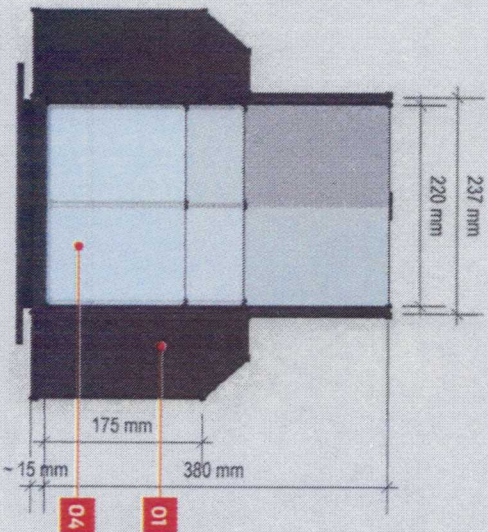
CLASS D



PERSPECTIVE



TOP



FRONT

DESCRIPTION/ SPECIFICATIONS:

- 01 - MATERIAL: 3mm MOLDED ACRYLIC
- 02 - OVERALL WIDTH x HEIGHT: 9.0" x 15.0"
- 03 - FEATURES:
 - ADJUSTABLE/ REMOVABLE POCKET DIVIDERS
 - ROTATING (FOR EASY BROWSING)
 - MULTI- TIERED
 - ACCOMMODATE 8.5 x 12 MAGAZINE
- 04 - CLEAR ACRYLIC MULTI- POCKET (12 POCKETS FOR 4" x 8.5" BROCHURE)
- 05 - PLACEMENT STYLE: COUNTER/ TABLE TOP
- 06 - POCKET TYPE: MULTI- POCKET (12 POCKETS FOR 4" x 8.5" BROCHURE)
- 07 - ACTUAL MATERIAL SHALL HAVE NO VISIBLE MARKS OF GLUE AND ANY OTHER MARKINGS/ STAIN

LEFT SIDE ELEVATION

REV. 1(09-07-2018)



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TITLE:

ROTATING BROCHURE

LANDBANK STANDARD DETAILS & SPECIFICATIONS

RECOMMENDING APPROVAL:

Alexander S. Lazaro
ALEXANDER S. LAZARO
 HEAD, PMED

DESIGN: TSU-PMED

DRAWN: JON

DATE: SEPT. 7, 2018

CHECKED:

DATE:

SHEET NO:

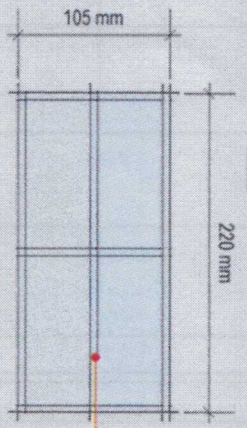
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REVISED Annex A-3

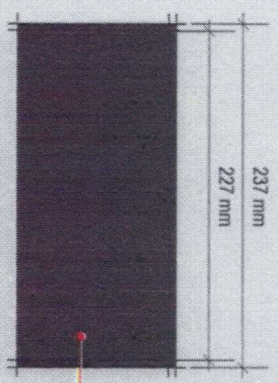
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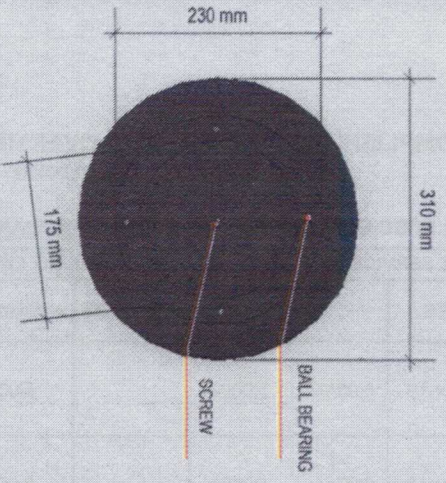
CLASS D



TOP VIEW

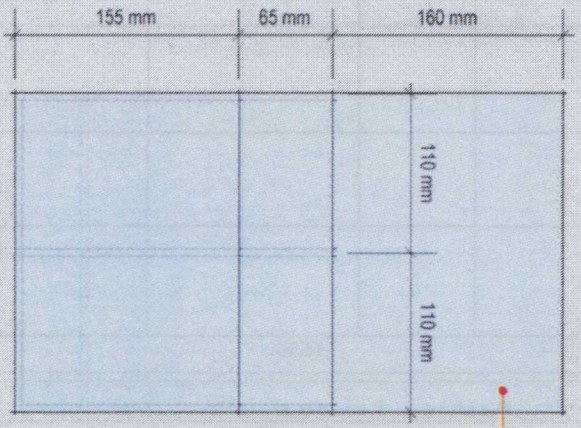


TOP VIEW

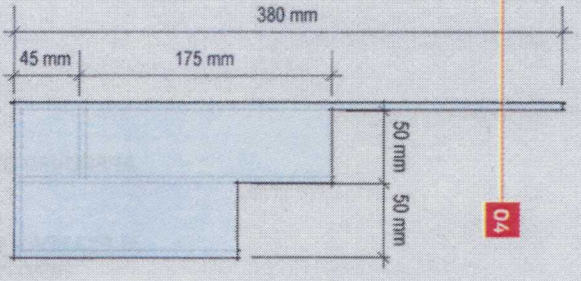


TOP

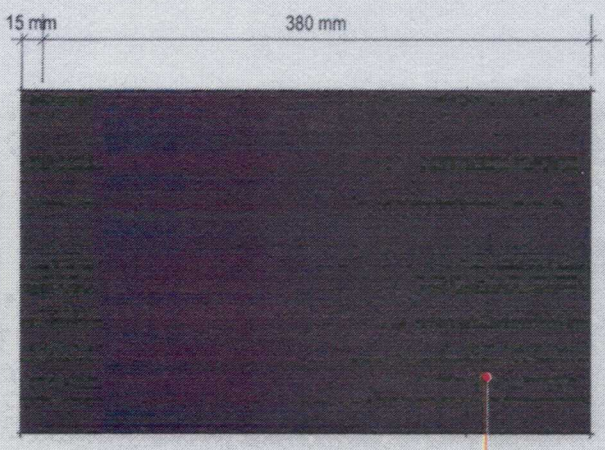
ELEVATION



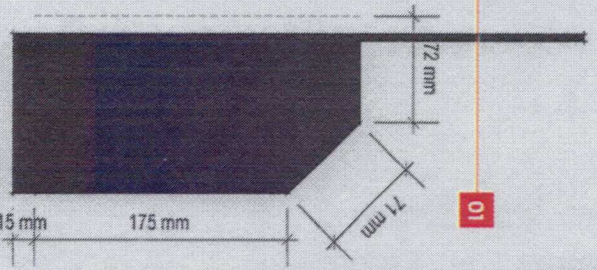
FRONT VIEW



LEFT SIDE VIEW



FRONT VIEW



LEFT SIDE VIEW

ACRYLIC CLEAR

ACRYLIC MOLDED

REV. 1(09-07-2018)



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PROJECT MANAGEMENT & ENGINEERING DEPT.
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TITLE:

ROTATING BROCHURE

LANDBANK STANDARD DETAILS & SPECIFICATIONS

RECOMMENDING APPROVAL:

ALEXANDER S. LAZARO
HEAD, PMED

DESIGN: TSU-PMED

DRAWN: JCN

DATE: SEPT. 7, 2018

CHECKED:

DATE:

SHEET NO:

RB
2 OF 2

REVISED ANNEX A-4